



Mernda Park PRIMARY SCHOOL

Dear Parent/Guardian,

Mernda Park Primary School is looking forward to another great year of teaching and learning and would like to advise you of Mernda Park Primary School's voluntary financial contributions for 2024.

Schools provide students with free instruction to fulfil the standard Victorian Curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that's through fundraising or volunteering your time. Activities like this can make a huge difference to our school and the programs we can offer.

Within our school this support has allowed us to organise and coordinate the best possible programs outside of the traditional teaching and learning classroom structure. These financial contributions assist us with the purchasing of art, music and physical education equipment and resources, which in turn, supports them to be exemplary programs coinciding with our elite classroom teaching of the established subjects such as Reading, Writing and Mathematics. MPPS offers our parents the opportunity to contribute to the student book packs through the school to ensure our families not only save money but also that the students all have the correct materials needed.

The contributions families have provided has made a huge difference to our school and the programs we can offer. Within our school, your support in 2023 allowed us to:

- Offer a wide range of subjects and special curriculum experiences for our students across all year levels

Please find below Mernda Park Primary School's voluntary financial contributions schedule for 2024, which includes an overview of what your contributions will contribute towards.

Department of Education guidelines now mandate that schools are UNABLE to provide parents with a statement of fees. With this in mind, parents are asked to please review the recommended voluntary financial contributions schedule below for an indication of recommended contributions for your child/ren.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

Mary Ryan

Principal

Janina Schuster

School Council President

40 Riverdale Blvd
Mernda, Vic 3754
Phone: 8776 9700
mernda.park.ps@education.vic.gov.au

Where Creativity Meets Techn^ology

Curriculum Contributions - items and activities that students use, or participate in, access the Curriculum

Take home Book Pack Broad description only – Contents listed in each year level Book Pack. Some items will be handed out by the teacher.	These are the items covered by the Booklist in 2024 to be collected and brought back to school on the first day of term 1, 2024. For example: Scrap books, exercise books, stationary supplies, computer headphones and student diaries (Years 3-6)	Prep	1-3	4-6	
		\$130	\$90	\$90	
Bulk classroom Supplies Broad description only as varies across year levels	Coloured and cover paper, glue stick, stickers, glitter, post it notes, laminating sheets, class stationary.	45	45	45	
Educational Software purchased for whole school use	<ul style="list-style-type: none"> • Reading Eggs • Essential Assessment - Maths • Mappen • Sound Waves 	30	30	30	
Art resources	Consumable materials that your child uses in their standard class to make final products they take home Eg. Art folios, paint, crayons, canvas, glitter, coloured paper, glue, card, wool, material, wood, beading	10	10	10	
Literacy Resources	Eg Home reading books, class sets	10	10	10	
Maths Resources	Eg Protractors, dice, counters, scales	10	10	10	
Physical Education Resources	Sporting Equipment	10	10	10	
ICT & STEMs	<ul style="list-style-type: none"> • STEM equipment and devices • Provision of iPads and devices from the shared classroom sets 	10	10	10	
Printing and photocopying	Worksheets and learning materials	15	15	15	
	Total	270	230	230	
				Total	\$
Tax Deductible contributions					
Resource Room (Library) Fund				\$	
<i>A tax-deductible contribution to support book purchases and other equipment that sustain the library as a valuable resource</i>					
Total Amount				\$	

Educational items for students to own

A list of items that the school recommends that the school will purchase from Kookaburra Educational Supplies for your child to individually own and use is available on the [MPPS Website](#)

Financial Support for Families

Mernda Park Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund to eligible Health Care Card holders
- Individual payment plans
- State schools relief
- Refer to our website for further information regarding our [hardship policy](#)

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Finoula Murray

Ph: 03 8776 9700 Email: mernda.park.ps@education.vic.gov.au

Your details:		
Student's name:	Year level	\$
Curriculum Contributions	Prep	\$270.00
Curriculum Contributions	1-6	\$230.00
Resource Room Fund Donation		\$
TOTAL		\$

Payment methods

[COMPASS IS OUR PREFERRED METHOD FOR PAYMENT](#)

Other methods of payment are.

Cash

EFTPOS

Direct debit from your debit or credit card

BOOK PACK COLLECTION DAY

Wednesday December 13th

8.30am -12.30 – Prep to Grade 2

12.30 – 4.30 – Grade 3 -6

Thursday December 14th

8.30am -12.30 – Grade 3 -6

12.30 – 4.30 – Prep to Grade 2 Grade 3 -6

Book Packs that are paid for and not collected will be sent to your child's Learning Community, labelled, and put in their tub ready for the first day of term.

Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions
Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions
Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities
Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.